



Habitat for Humanity of Huron Valley House Leader

Organizational Background

Habitat for Humanity of Huron Valley (HHHV) is a dynamic, progressive nonprofit organization that works to provide affordable homeownership opportunities for families of low-income in Washtenaw County.

HHHV's Home Ownership Program focuses on renovating properties to a high energy efficiency standard and selling those properties to buyers with household incomes of 30-80% of Area Median Income. HHHV is seeking a House Leader to join our team to oversee construction activities at Habitat houses.

Position Term & Schedule

The House Leader position is a full-time position with compensation commensurate with experience. The position will report directly to the Construction Project Manager. Work schedule will be Tuesday-Saturday.

Responsibilities

- Supervise overall construction activity (including paid contractors) on multiple sites and necessary construction leadership
- Under the direction of the Construction Project Manager, coordinate crew leaders and volunteer groups
- Work closely with Construction Project Manager to ensure materials and volunteer supplies are provided in a timely manner to job sites
- Supervise all site preparation for assigned properties
- Work closely with entire construction team to ensure overall affiliate construction goals are met and a team atmosphere is maintained at all times
- Supervise job sites on each designated workday
- Understand elements that contribute to a positive volunteer experience - motivating them to return
- Anticipate problems and issues typical of this work and act to ensure schedules are met
- Evaluate and implement good safety practices and constantly stress same with crew leaders and volunteers
- Ensure that communications to project manager, team members, and volunteers are accurate and timely
- Identify potential volunteer opportunities and communicates to Construction Project Manager
- Suggest potential advantageous building practices and material cost saving opportunities to construction team
- Explore new gift-in-kind opportunities
- Meet long and short term goals established with the Construction Project Manager and Housing Director
- Other duties as assigned

Requirements

- Commitment to serving families with low-incomes and advancing the critical call for affordable homeownership in Washtenaw County
- Five years successful construction management in a relevant organization, preferably a Habitat experience
- Considerable knowledge and experience in the construction/contracting business

- Construction management experience preferred
- Team building experience preferred
- Ability to manage multiple projects at once

Personal Attributes

- Must be a good listener and be able to engage in well-considered discussions
- Must have good anticipatory abilities and personally act on same as needs arise
- Must be willing to understand the big picture of Habitat and understand that construction is one part of the larger goal
- Must seek and provide feedback in constructive manner

To Apply

Email resume and cover letter to jobs@h4h.org by Sunday, April 15, 2018. Candidates should save resume and cover letter as follows: LastName_FirstName_House Leader. **No phone calls, please.**

Habitat for Humanity of Huron Valley provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, weight, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws.